



MEMORANDUM OF UNDERSTANDING
Between Olympic Educational Service District 114
105 National Ave N.
Bremerton, WA 98312
(Hereinafter referred to as the OESD)
and the following District/Governmental Agency

MOU # SCI 17-001
OESD Contact: Bridgette Golden
Contract Amount: \$1026.00
Account Code: 2456 21 7200 057 3300

Name (District/Agency):	<u>Sequim School District</u>	Telephone #:	<u>(360) 582-3260</u>
Mailing Address:	<u>503 North Sequim Avenue</u> <u>Sequim, WA 98382</u>	Fax #:	<u>(360) 683-6303</u>
		Email:	<u>Heidi Hietpas</u> <u>hhietpas@sequim.k12.wa.us</u>

In consideration of the promises and conditions and contained herein, the OESD and District/Agency do agree as follows:

1. The service to be performed by the District/Agency, to the satisfaction of the OESD Superintendent or Designee is: SEQUIM SCHOOL DISTRICT will provide one (1) staff member: David Hasenplug for 2 days of participation in FOSS Trainings. *See attached Schedule A.
 - a) The contract start date is **Upon Full Execution of this MOU** and the end date is **May 31st, 2017**.
 - b) By accepting this funding, the District/Agency agrees to adhere to the budget and budget provisions and the responsibilities outlined in the attached scope of work and the attached grant requirements.
 - c) This contract is supported by federal funds (CFDA for this contract is N/A). All billings sent to OESD 114 will need to be accompanied by a transaction recap covering the billing cycle before payment will be made. **FINAL INVOICE MUST BE RECEIVED PRIOR TO 30 days after final session or June 15th, 2017, whichever is sooner.**
2. The responsibilities of the OESD are:
 - a) PAYMENT: Not to exceed: **(\$1026.00)**.
 - b) Payment of fee will follow (1) Proof of completion of above activities and (2) OESD Board approval (if applicable). Proof of completion of activities must be received by the OESD by the 5th of the month in order for payment to occur at the end of the month. Otherwise, payment will not occur until the following month.
3. No alternation of the terms of this Agreement and no oral agreements, unless made in writing between the parties hereto, shall be binding.
4. Independent contract status of District/Agency: District/Agency shall perform all duties pursuant to this Agreement as an Independent Contractor. The OESD shall not control or supervise the manner in which this agreement is performed nor withhold or pay any taxes on behalf of the District/Agency.
5. Cancellation:
 - a) Either party may submit written cancellation of this contract to the other party 30 days or more prior to the date(s) of service mentioned in Item 1.
 - b) If the contractor cancels this contract less than 30 days prior to the date(s) of service, Contractor may be charged for any losses incurred by the OESD due to the cancellation.
6. Applicable Law: This Agreement shall be governed by the laws of the state of Washington; OESD complies with all state and federal rules and regulations and does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, age, sex, marital status, or the presence of any sensory, mental, or physical disability. This holds true for all district employment and opportunities, and service delivery systems. Inquiries regarding compliance and/or grievance procedures may be directed to the Human Resources Office, (360) 478-6880.
7. All District/Agency providing services to minors must have valid liability insurance coverage. Upon request by OESD 114, District/Agency must be able to show evidence of such coverage.
8. Conflict of Interest: The District/Agency recognizes that compensation from more than one political subdivision of the state of Washington for the same hours worked is illegal. When the District/Agency qualifies as an employee in another organization, that organization should be reimbursed for hours in which the employee earned compensation as a District/Agency.
9. All Products remain the property of OESD 114.
10. By signing this agreement the District/Agency certifies that they are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this agreement by any Federal department or agency.

Sequim School District

(District or Organization)

Olympic ESD 114

By: _____

By: _____

Gregory J. Lynch, Superintendent

Date: _____

Date: _____

Initials: Sandy Gessner Crabtree: _____

Susan Jung Lathrop: _____

Monica Hunsaker: _____

Schedule A

MOU between OESD 114 and SEQUIM SCHOOL DISTRICT for FOSS KIT TRAININGS is as follows:

In consideration of the promises and conditions and contained herein, the OESD and District/Agency do agree as follows:

11. The service to be performed by the District/Agency, to the satisfaction of the OESD Superintendent or Designee is: SEQUIM SCHOOL DISTRICT will provide one (1) staff member: David Hasenplug for 2 day of participation in FOSS Trainings \$600.00, a substitute reimbursement \$300.00, and an additional travel stipend of \$126.00. The total not to exceed \$1026.00 for the work of New Plant Kit Trainings for the 2016-17 school year.

Here is the detailed information about the (1) training David Hasenplug will be participating in:

Port Angeles School District (and surrounding NOP districts):

PD Event: New Plants Kit Training

Date: March 7th, 2017

Consultants: David Hasenpflug

School District: Sequim

Cost Estimate: \$300/consultant and \$150/ district substitute reimbursement and travel from Sequim \$63 = (\$513.00)

Bremerton School District (and surrounding Kitsap Peninsula Districts)

PD Event: New Plants Kit Training

Date: March 17th, 2017

Consultants: David Hasenpflug

School District: Sequim

Cost Estimate: \$300/consultant and \$150/ district substitute reimbursement and travel from Sequim \$63 = (\$513 total)

This comes to the total of: \$1026.00

If the dates change, the contract is not affected as long as all services are rendered before May 31st, 2017.